

Back Cover Panel



ONE-FOLD  
4 PAGE - CARD

*Finished Product (flat) Size: 7" W x 10" H*  
*Folded: 7"W x 5"H*

**SAFE MARGIN:** Your file needs to include a 0.25" safe margin necessary for production. Safe margin is the area around the edge of the sheet. If the safe margin is not included in document setup, there is a chance that the art close to the edge will get cut off, due to machine shift during cutting. This happens because there can be a small tolerance when cutting the printed piece.

**CUT LINE (FINISHED SIZE):** This is where your artwork will be trimmed.

**BLEED:** Your file needs to include a 0.125" bleed for production. Bleed is printing that goes beyond the edge of the sheet after trimming. If bleed is not included in document setup, there is a good chance there will be a gap between the edge of the printed area and the cut line. This happens because there can be a small tolerance when cutting the printed piece.

**FOLD LOCATIONS:** The green lines indicate where the folds will be.

Cover Panel

**Inside Cover Panel**

**FOLD LOCATIONS**

**Inside Back Cover Panel**

**SAFE MARGIN**

**CUT LINE (Finished Size)**

**BLEED**